

## **Work Experience Week Student FAQs**

### **Do I have to attend every afternoon session?**

We highly recommend attending every session possible to make the most of the week. If it is a session on an area you have not heard of before, this is a great opportunity to learn something new. Who knows? You might just love it!

### **What can I do to improve my application?**

It is very easy to go off topic, so be sure to read the question and use the word count wisely so you only mention relevant information which directly answers the set question. For more handy tips to make your application stand out, please refer to our application guide.

### **How are applications assessed?**

All interested students will be required to complete an application form which asks for education and employment history plus any relevant work experience. There is also a requirement to complete the long-answer question of 500 words as well as the option to include a short vlog supporting your application.

Make sure to take the time and carry out research before attempting the question as a well-written statement is crucial to you being shortlisted for the scheme.

### **When will I find out if my application has been successful?**

LLG aims to respond to successful applicants from 1st of May 2024.

### **If I'm unable to attend an afternoon or morning due to prior commitments, can I still take part in the scheme?**

Yes, this should not prevent you from taking part. However, please note, it is your responsibility to inform LLG and/or the Local Authority you have been assigned to if you are unavailable for either the morning shadowing or an afternoon online session.

## **What is the layout/programme of the scheme?**

Successful applicants will be assigned to a local authority closest to them. We will aim to allocate students within a 25 mile radius. The days are split into two with the mornings spent shadowing local government lawyers remotely (although in-person attendance is available, should you wish) in a named local authority, attending a variety of meetings and undertaking work assignments.

The afternoon sessions run by LLG will consist of a dynamic program of webinars, animated roundtables and live workshops designed to give you a full insight into a rewarding career as a local government lawyer.

## **Is there anything I need to prepare in advance?**

There is no requirement to prepare anything in advance of starting the week. Please however, ensure you have researched the commute time to your local authority in case you are required or would like to attend in person. First impressions count, so do your best to be on time and dress smart, even if you are only working remotely!

## **Will any materials be provided?**

LLG will not be providing students with any materials and so, you must have access to a computer or tablet, internet access and a quiet place to work as this scheme will run remotely and/or on a hybrid basis.

## **What online platforms are utilized?**

Afternoon sessions with LLG will be held on Zoom.

## **Do I have to have my camera on during calls?**

We encourage everyone to keep their cameras on during the sessions and answer questions over the microphone as it is really helpful, not only for the speaker to have faces to talk to, but it also enhances your experience. People remember faces!

### **What areas of law will be covered by the scheme?**

Sessions will be delivered on a number of areas of local government law; childcare law, planning law, licensing law to name a few.

You will also have the chance to hear from current trainees completing their training contracts with Local Authorities and ask any questions you have about life as a local authority in-house trainee.

### **Are there further opportunities following the scheme?**

Many of our students have successfully gained employment within local government following the scheme. It is up to you what you make of it.

We keep in touch with our students following the scheme and promote entry level positions into local government where possible.

### **Is the vlog required?**

It is optional, but it is a great way to set you apart from the competition and really get across why you are interested in taking part.

### **Is in-person attendance required?**

The scheme will run virtually, however, an option for in-person student placements will be available depending on the local authority.

### **How do I obtain a reference? Who can I ask for a reference?**

References will be provided by the local authority team you have been allocated to at the end of the week. A reference form will be attached in your student pack for the local authority to complete.